

**Minutes for the Annual General Meeting of
British Society for Gynaecological Endoscopy
Wednesday, 22nd May 2019 at Celtic Manor, Newport
From 17:50 to 18:20**

Present: Mr. Sanjay Vyas, President (SV)
Professor Justin Clark, President elect (JC)
Mr. Andrew Kent, Honorary Treasurer (ASHK)
Mr. Shaheen Khazali, Honorary Secretary (SK)
Plus approximately 50 members of the BSGE

SV welcomed BSGE members to the AGM.

1. **Apologies:** No apologies received.
2. **Minutes of the last BSGE AGM held on 18th May 2018 at Dynamic Earth, Edinburgh** were presented to the AGM and accepted.

3. **Matters arising:** Nil

4. **President's report (SV)**

a) Proposed changes to BSGE Constitution

SV reported that document with proposed changes to BSGE constitution was circulated to membership in advance. BSGE Council has one place reserved for the paramedical members, the vast majority of whom are nurse hysteroscopists and endometriosis nurses. The needs of these groups are quite different, and the proposal was to increase this to two places on Council, one for each group.

No objection was raised for this proposal. This was supported and agreed by the membership at the AGM.

BSGE has single transferable voting system. Members are asked to vote for several positions at the same time and the management of single transferable votes for large group difficult. The proposal was to change the voting system to the first past the post system.

No objection was raised for this proposal. This was supported and agreed by the membership at the AGM.

b) BSGE Elections 2019

SV announced BSGE Elections 2019 results:

Senior representative- Kirana Arambage was re-elected for 2nd term

Trainee representative- Michael Adamczyk

8. **BSGE Alan Gordon Travelling Fellowship award (SV)**

SV reported that for the first time BSGE has awarded Alan Gordon Travelling Fellowship award to David Rowland and Nahid Gul who had applied jointly. Award of £3k will be split between them.

5. President elect's report (JC)

JC reported that the BSGE is looking into outsourcing data protection services to ensure the BSGE meets all its obligations.

BSGE Inaugural Ambulatory Network meeting was very successful. It was held in Birmingham on 28th and 29th March. It was attended by over 100 delegates and feedback received was superb. BSGE is working with Nurse Hysteroscopists to tighten up nurse training and make it fit for purpose and up to date.

JC confirmed that the BSGE will continue to support research and development through CSG (Clinical Study Group).

6. Honorary Treasurer's report (ASHK)

ASHK reported current BSGE membership stands at 1234 including 653 senior members, 356 doctors in training, 157 nurses and 26 honorary members.

ASHK gave review of BSGE activities for 2019. ASHK encouraged all members to join the society and apply for bursaries and fellowship which now included overseas member category. BSGE Website was overhauled and particular attention was given to functionality and compliance of GDPR and enhanced digital governance. ASHK thanked Fevzi Shakir and David Evans and his team at Akiko for developing BSGE Conference app and development of BSGE website. Video library was available for members to use with videos from video competition which all members could enter.

BSGE organised a number of academic and educational meetings and courses in 2019:

- ASM (Edinburgh 2018)
- Live Skills Training Programme for Senior Trainees (Ethicon, Storz and Olympus)
- Acute Gynaecology Laparoscopy and Suturing (Storz)
- Benign Gynae Surgery (RCOG)
- Hysteroscopy (RCOG)
- Cadaveric Anatomy Course (Stryker)
- Heavy Menstrual Bleeding (RCOG)
- GESEA
- RIGS

BSGE continued corporate membership with ESGE and AAGL.

ASHK reported BSGE Income for 2018 was £493k compared to £413k in 2017. Main income was from BSGE membership subscription fee and annual meeting and courses. Main expenditure was the running of ASM and Office support. ASM was worth investing in and the costs will be higher for 2019 ASM.

BSGE is in good financial health with sufficient reserves to cover 2 years expenditure. Membership continues to grow steadily. Significant investment has been on BSGE Website and App. RIGS platform has proven to be a real success and GESEA course and exam are highly successful and breaking even. All costs and deposits are controlled as BSGE has opened several bank accounts to safeguard reserves.

7. Honorary Secretary's report (SK)

SK reported that the BSGE International membership was now active and available via BSGE website.

a) Portfolio Achievements 2018/2019

SK presented portfolio achievements slides at the AGM.

Industry relations and Meeting convenor report by Chris Guyer

- Industry sponsored fellowships with Olympus and Ethicon/Storz - reduced numbers this year
- Heavy Menstrual Bleeding Symposium RCOG December 2018
- Cadaver course based in Warwick. New venue using Oxford programme -Feb 2019
- March meeting in Birmingham - Ambulatory Gynaecology
- Additional cadaver course in Newcastle by end of the year
- 2020 ASM planning for Manchester

Trainee portfolio was led by Angharad Jones

- RIGS activities e.g. intermediate laparoscopy course, RIGS dinner, RCOG med student day & introduced new trainee focussed features to ASM 2019 programme
- Redeveloped advanced laparoscopy ATSM for the new RCOG curriculum
- Appointed new RIGS regional reps for all deaneries bar Wales
- Continue the established RIGS activities
- Encourage development of new RIGS initiatives from newly appointed regional reps

Endometriosis Centres was led by Arvind Vashisht

- Accreditation of UK units 2019
- Re-evaluation of overseas unit accreditation
- Database refinements in response to members request
- Concentrate on acquiring follow-up data
- Anonymisation of database
- Additional publication

Laparoscopic Training was led by Donna Ghosh

- Organised and run the joint RCOG/BSGE Benign Abdominal Surgery Course 2018
- Completion of the RCOG Advanced Curriculum Training Revisions for the Benign Abdominal Surgery ATSM
- Organised and run the 3rd RIGS/ BSGE Intermediate Laparoscopy Course
- Complete BSGE National survey investigating the process of recruitment to the ATSM in advanced laparoscopy for the Excision of Benign Disease
- Organise the Joint RCOG/ BSGE Benign Abdominal Surgery Course 2019 with restructured format 'The Challenges of Benign Abdominal Surgery' with hands on practical course 'Essential skills for Laparoscopic Hysterectomy'

Membership relations & Editor of "The Scope" was led by Funlayo Odejinmi

- 2 more issues of "The Scope" released
- Ran the membership survey

Hysteroscopy portfolio was led by Natasha Waters

- A patient information leaflet developed in conjunction with RCOG Patient Information Committee and reviewed by the RCOG Women's Network and by the RCOG Women's Voices Involvement Panel.
- Taking part in yearly Diagnostic and Operative Hysteroscopy Course at RCOG.

Nurse & Paramedics portfolio was led by Wendy-Re Mitchell

- Support and good communication with Nurse Hysteroscopists (through attending the BSGE Inaugural Meeting of the Ambulatory Care network in Birmingham)
- Change to the BSGE Constitution to enable appointment of Nurse Hysteroscopist to the Council
- Working with Endometriosis nurses to influence changes in their educational and support requirements
- Look at possibility of providing a 2 day seminar for Endo Nurses
- Continue to monitor the educational and support requirement for the Hysteroscopy Nurses
- Continue the supporting work and education of the Paramedic members

Patient information & Guidelines portfolio was led by Tom Smith-Walker

- Identifying current projects being undertaken
- Supporting and developing multimedia patient information Hysteroscopy & Laparoscopy
- Develop information for surgical management of fibroids ESGE
- Develop online patient information access
- Develop surgical procedure information video for trainees and patients

Website & Digital Governance portfolio was led by Fevzi Shakir

- Design and development of BSGE conference APP.
- Integration of electronic ticketing for registration and functions of the meeting.
- Continual development of the APP to improve functionality and features.
- Modify APP to become BSGE APP in general with Conferencing function to be added as and when required.
- Consider ongoing conference modifications of APP to be sponsored by companies. Their logos could then be displayed on the APP.

Awards and Bursaries portfolio was led by Kirana Arambage

- Implementation of 'overseas awards and bursaries' for the same membership categories runs 3 x rounds a year and the annual budget has been increased from £30000 - £39000 for the portfolio.
- Surgical video competition – Introduction of nurse, paramedic, GP and overseas category and the development of new online platform to store the surgical videos to avoid any IT issues.

b) Expression of interest for BSGE ASM 2021 & 2022

SK invited members to send expression of interest in hosting for BSGE ASM 2021 & 2022 to BSGE Secretariat.

9. BSGE ASM 2020, Manchester

It was announced BSGE ASM 2020 will be held on 16th to 18th June at University of Manchester. (REVISED Dates: 22-24 April 2020 at Manchester Complex).

There was a discussion around timings of the ASM. A member suggested that the ASM should run on Saturday as well. It was also suggested that the meeting should not be held in June as it may clash with other meetings. Joint meeting between BSGE and BSGI was also recommended.

10. Future BSGE meetings:

- RCOG/ BSGE Benign Abdominal Surgery, 16-18 September 2019, RCOG, London
- RCOG/ BSGE Diagnostic and Operative Hysteroscopy, 24-26 September 2019, RCOG, London
- BSGE Annual Scientific Meeting, 16-18 June 2020, Manchester (REVISED Dates: 22-24 April 2020)

11. AOB- No AOB declared.

Meeting closed at 18:20.