

**Minutes for the Annual General Meeting of
British Society for Gynaecological Endoscopy
Thursday, 18 May 2017 at Hull City Hall, Hull
From 17:00 to 18:00**

Present: Mr. Dominic Byrne, President (DB)
Mr. Sanjay Vyas, President elect (SV)
Mr. Mark Whittaker, Honorary Secretary (MW)
Mr. Thomas Ind, Honorary Treasurer (TI)
Plus approximately 70 members of the BSGE

MW welcomed BSGE members to the AGM.

1. **Apologies:** None received.
2. **Minutes of the last BSGE AGM held on 17th May 2016 at Bedruthan Hotel, Cornwall** were presented to the AGM and accepted.
3. **Matters arising:** Nil
4. **President's report (DB)**
DB reported the following-
 - The BSGE has renewed its corporate membership of ESGE and the Journal will now be open access, which will improve its impact factor but authors will face costs for publication. These will be covered by the ESGE for a set number of publication each year.
 - The BSGE has signed a partnership agreement with the RCOG, which is mutually beneficial to both charities.
 - The BSGE is working with the RCOG to improve the ATSM curriculae in Laparoscopy and hysteroscopy and higher specialist training in laparoscopy.
 - The BSGE SICS has now been launched.
 - The BSGE plans to build on the success of the Hands on training (HOT) sessions by becoming an examination and training centre for the ESGE Diploma in laparoscopic surgery.
 - The BSGE will develop a worldwide membership package for affiliate members and put this to the membership and present it for agreement at the next AGM.
 - DB grateful thanks go to Thomas Ind, Tyrone Carpenter, Gill Smith and Liza Ball who will be leaving council, for their hard work and dedication to the BSGE. They will remain on the subcommittee of their previous portfolio.

5. **President elect's report (SV)**

SV reported that upon instructions from Council SV and Alfred Cutner are working with the college on the content and the status of the advanced laparoscopic surgery ATSM which has evolved. A letter has been sent to Janice Rymer, Vice- President of Education on status of changing the ATSM to sub-specialty. This may take up to 18 months.

6. **Honorary Treasurer's report (TI)**

TI declared his disclosures to the meeting. TI received a consultancy payment from Medtronic, Trips & Hospitality from; Intuitive, Storz, Olympus, Covidien, Ethicon and Lotus. TI is Officer of the BSGE, BGCS, BIARGS, and SERGS.

Current and Savings Accounts

Lloyds Current Account	£398,366.44
Lloyds TSB Deposit Account (10/4/17)	£58,504.05
Scottish Widows Charity Savings Account (1/4/17)	<u>£185,470.86</u>
Total	£642,341.35

BSGE plans to open new bank accounts to earn more interest.

Reserve policy- Minimum of three year's office costs (really four years) - £200,000 and two years ASM costs - £215,000.00.

Maximum of 80% of average income for a given year averaged out over 5 years (£360,000 averaged of last five year – Compliant). 2x the previous year's expenditure on charitable activity (About 2 x £325,000)

TI recommends some capital expenditure and employing another person to the incoming Treasurer.

Highlighted income

Membership year 2016	£124,097.00
ASM	£? – 2017 Hull but will be good
	£120,281.27 – 2016 Cornwall
	£88,906.22 – 2015 London
	£87,919.12 – 2014 Norwich
	£43,423.12 – 2013 Brighton
Hysteroscopy Dec	£7,348.82 (expected)
Hysteroscopy Jul	£3,147.31
RIGS	£3,616.80
Oxford	£4,487.42
Benign Abdo Surgery	£8,113.10
Fibroids	<u>£8,474.53</u>
	£35,187.98

Highlighted Outgoings

Bursaries	£ 7,663 (Budget £20,000)
Website	£ 27,144
Journal	£ 24,503 (Euro 20, 000 for new ESGE)
Corporate membership	£ 17,004 (ESGE & AAGL)
Office	£ 104,426
Endo Centres	£ 4,622
Meetings	£ 4,631
HES data	£ 4,500

TI reported that Atia Khan is employed by the RCOG. Above figures includes AK salary plus 20% VAT paid to the college, office space rent and rates and Bookkeeper fees and expenses.

TI encouraged members to apply for awards and bursaries from the BSGE.

Membership

617 paying Qualified Fee
352 paying Trainee Fee
152 nurses paying £50 Fee
Membership not increased in TI tenure as treasurer
ASM fees not increased since 2009

TI displayed a snapshot of membership survey to the AGM.

7. Honorary Secretary's report (MW)

a) Portfolio Achievements 2016/2017- MW presented summary slides from Trainee, Website and Communications, Endocentres, Laparoscopy, Hysteroscopy, Industry relations, Guidelines, Nurse and Paramedics and Research and Audit.

b) BSGE Elections 2017- MW announced the following outcome:

James McLaren- Trainee representative
Wendy-Rae Mitchell- Nurse and Paramedic representative
Fevzi Shakir- Senior representative
Chris Guyer- re-elected Senior representative
Arvind Vashisht- Senior representative
Natasha Waters- re-elected Senior representative
Andrew Kent- Honorary Treasurer

c) Expression of interest for BSGE ASM 2019 & 2020- MW invited BSGE members to email Atia Khan, BSGE Secretary if they were interested in hosting BSGE ASM in 2019 and 2020.

8. BSGE ASM 2018, 9-11 May, Edinburgh

Stuart Jack informed the meeting of dates of BSGE ASM in Edinburgh in 2018.

9. Future meetings:

- RCOG/ BSGE Diagnostic and Operative Hysteroscopy – Workshops only, 15-16 July 2017, RCOG, London
- RCOG/ BSGE Benign Abdominal Surgery, 18-20 September 2017, RCOG, London
- BSGE/ BSGI Meeting on Endometriosis, 10- 11 November 2017, Mercedes Benz World, Surrey
- RCOG/ BSGE Diagnostic and Operative Hysteroscopy, 28- 30 November 2017, RCOG, London
- ESGE Congress- 18-21 October 2017, Turkey
- BSGE Annual Scientific Meeting, 9- 11 May 2018, Edinburgh

- 10. AOB-** Justin Clark reported that the manuscript “Laparoscopic excision of deep rectovaginal endometriosis in BSGE Endometriosis Centres: A multicentre prospective cohort study of over 5,000 women” was finally submitted to the BMJ after several redrafts in April but unfortunately was rejected. It has now been submitted to BMJ open and we await to hear the outcome. BSGE SICs database was launched at the ASM and JC encouraged members to use it.

Richard Penketh questioned trainers of the advanced endometriosis module about a phrase which he doesn't recognize 'closed rectal dissection' which he interprets as rectal shaving. Is this correct? MW requested RP to email CG to clarify this.

Meeting closed at 17:45