

British Society for Gynaecological Endoscopy
Annual General Meeting
Thursday, 19th of April 2012
At Mercure Holland House Hotel, Cardiff
At 17:00 to 18:00

Present: Kevin Phillips (President)
Jonathan Frappell (Immediate past President)
Ertan Saridogan (Treasurer)

Plus approximately 50 members of the BSGE

1. **Apologies:** Peter O' Donovan, Mary Connor, Adam Moors
 2. **Minutes of last AGM held in London on 22nd of September 2011 were received and accepted as correct.**
 3. **Matters arising:** None reported
 4. **President's report:**
 - 4.1 **Annual report.** JF reported the BSGE Annual report was finalised and signed.
 - 4.2 **Council Elections 2012.** KP reported that Ertan Saridogan has been elected as Vice President of the BSGE. New elections will be held in the near future for the vacant Treasurer's post. Dominic Byrne has been re-elected to the Council; unfortunately, Stephen Burrell was not re-elected. KP thanked SBu for his work on the BSGE Council. Sameer Umranikar was elected as senior representative and Thomas Smith Walker was elected as Trainee representative. KP congratulated DB and newly elected members to the Council.
 - 4.3 **Consent for third party information.** KP reported that the BSGE would never give access of membership database to any third party. It was agreed that all the information such as meetings and surveys would come through via BSGE Secretariat. Information would also be available on the BSGE website which would include a rolling banner with latest information.
- Subsequent items were dealt with out of order from the agenda*
- 6.2 **Honorary membership.** Sian Jones, past president of the BSGE, presented the honorary membership certificate to Dr Julia Pansini-Murrell. SJ reported that it was an honour and pleasure to present this to Julia who had been organising hysteroscopy courses at the University of Bradford for over 12 years and had a lifelong interest in women's health.
5. **Treasurer's report:**
 - 5.1 **Society Finances.** ES reported that financially the society is doing well; in fact close to breaking a record with savings reaching nearly £250k in the bank account. The current account holds £55k and £200k in the deposit account. The main income streams are the annual scientific meeting and joint meetings/ courses with the RCOG. In addition, the BSGE will receive income from the ESGE Congress of €25,000. ES is looking into secured

investments for the BSGE. However, ES wished to emphasise that the Society's expenditure is high.

ES reported that committees were allocated budgets. The Endometriosis Centre and the Awards committee were both allocated £20k each and remained within budget. The website committee was allocated £10k. He also reported that as the Website is the main contact point for members and public and it is to be made more functional.

ES reported that the membership was over 670. Members who continue to underpay are not included in this total and they do not receive the journals. Some members continue to overpay and should contact Atia Khan, BSGE Secretariat.

ES reported that the corporate membership with the ESGE cost €7500 per year.

KP thanked ES for his hard work as Treasurer, which he will soon cease, as he is to take on the role of Vice President.

7. Awards Committee report:

This report was sent by Adam Moors and was read out by ES.

AM reported that significant number of members had applied for bursaries and 8 members were awarded medical bursaries.

1. Maria Kyrgiou
2. Vasanth Andrews
3. Christy Burden
4. Ivana Rizzuto
5. Fevzi Shakir
6. Eve Gaughan
7. Hamza Al-Amoosh
8. Manoj Mohan

The total awards to be made for academic year 2012/2013 amounted to £ 13,190. Recipients of awards were reminded to contact Atia Khan, BSGE Secretariat on how to claim the bursary.

ES reminded members to submit only a two-page, and no more, CV and three references with their application for bursary and to read the instructions carefully before submitting.

AM and ES thanked Shaheen Khazali for doing excellent work with the video competition. There were 10 applications and 3 winners were awarded £250 each.

1. Petronella Wiplinger
2. Andreas Stavroulis
3. Aisling Thompson.

8. Endometriosis Centre report:

This report was presented by DB.

The Endometriosis Centre's portfolio has continued to be busy with many new changes; below is a highlighted list of the major developments, and future plans:

i. Clarification of BSGE Endometriosis Centres

A detailed review of the endometriosis database and discussion with Conor Byrne and colleagues from various hospitals, demonstrated confusion about the accreditation status of hospitals. There were 111 named hospitals on the database that Conor believed were accredited centres. Individuals in these hospitals had usernames and passwords for the database, even though some were not even BSGE members. Most were not entering data and only a few were entering enough cases to be accredited. Some units initially entered enough cases but had reduced, or stopped entering, data and believed they were still accredited. To clarify the issue DB wrote to all individuals with a username and passwords and explained that only members of the BSGE who belong to either an accredited endometriosis centre or a provisional endometriosis centre would retain use of their password. After a short interval all non-compliant individuals had their passwords deactivated. This action led to new units applying to be Endometriosis Centre's and also some individuals joining the BSGE.

ii. Annual accreditation of Endometriosis Centres

Annual accreditation of BSGE Endometriosis Centres has been introduced to prevent initial compliance with accreditation criteria lapsing with time. Irrespective of when an application to become a centre was first submitted all data entered during a calendar year is to be audited in December. Those centres that comply with the criteria will remain accredited. If insufficient cases are entered then the unit will revert to provisional centre status for one year. Subsequent annual audit will either see them returned to full accreditation or removed from the list altogether, dependent on data entered.

iii. Introduction of Provisional Centres

Any unit wishing to become a centre which cannot objectively demonstrate they meet the criteria must apply to be a provisional centre first. If at the end-of-year audit they have achieved the criteria, their unit will become a fully accredited BSGE Endometriosis centre for the subsequent year. Currently, if a hospital can objectively demonstrate it complies with the criteria they can apply directly to become an accredited BSGE Endometriosis Centre without being a provisional centre first. DB is encouraging units, which are known to do many cases of endometriosis surgery to apply for accreditation, and some have. After June 2012 this arrangement will change as all applications will be for initial provisional centre status; the window of opportunity to move straight to an accredited centre will close. DB hopes this will encourage the few remaining large units who are not BSGE Endometriosis Centres to take up this opportunity.

The list of accredited Endometriosis Centres, and provisional Endometriosis Centres, at the time of writing this report is shown below:

Accredited centre name	Centre Lead Gynaecologist
Aberdeen Royal Infirmary	Stuart Jack
Ashford and St Peters NHS Trust	Saikat Banerjee
Chelsea and Westminster NHSF Trust	Robert Richardson
Colchester Hospital	Barry Whitlow
Cornwall Endometriosis Centre	Dominic Byrne
Maidstone and Tunbridge Wells	Oliver Chappatte
Elland Hospital	Ashwini Trehan
North Bristol NHS Trust	Sanjay Vyas
Royal Sussex County Hospital	Jim English
Southampton University NHS Trust	Adam Moors
University Hospital Bristol	Caroline Overton
ULCH Endometriosis Centre	Alfred Cutner
Wirral University NHSF Trust	David Rowlands

Provisional centre name	Lead Gynaecologist
Beneden Hospital	Mohammed Hefni
Derriford Hospital	Jonathan Frappell
Rotherham District General Hospital	Hany Lotfallah
St Mary's Hospital Portsmouth	Chris Guyer

iv. Simplifying the BSGE Endometriosis database

After many complaints about the repetitive nature of data entry into the database DB has worked with Conor to simplify it and the changes to the database have been tested. DB has recently written to all centre leads to explain the changes, which have now gone live and they include:

- Multiple selections have been changed to single drop down menus.
- Irrelevant data does not have to be entered as fields are automatically filled.
- A new report has been introduced for self-audit of pararectal surgery cases.
- A new report has been introduced for checking follow up dates for patients.

Centres can now check that their data meet accreditation criteria and without centrally-generated reports, which were expensive and time consuming for Atia to produce.

v. Improved Links with Endometriosis UK

DB has continued working with Endometriosis UK (Endo UK) by maintaining contact with the CEO, Helen North. Endo UK are working to establish patient support groups to underpin all BSGE Endometriosis Centres, to relieve the centres of the need to support patients outside their clinical treatment. A support group was launched in Cornwall during the recent

Endometriosis Awareness week and it had got off to a flying start. Hopefully many more support groups will follow.

vi. Future plans

- Encourage more hospitals to become BSGE Endometriosis Centres.
- Establish steering groups for Endometriosis Centres
- Start interrogation of data by a scientific review group.

DB reminded members that Endometriosis Centre meeting was taking place the next morning between 8 and 9 am.

Subsequent items were dealt with out of order from the agenda

7.1 Presentation by Mr Thomas Aust re: Travelling Fellowship 2011:

TA presented a report on his BSGE Travelling Award 2011. TA is now a consultant gynaecologist at Wirral Hospital. He undertook a two-year fellowship in Sydney, Australia.

9. Website & Communication report:

This report was presented by Tyrone Carpenter.

TC thanked Shaheen Khazali for his hard work initiating and developing the video site. The new trainee representative will support SKh with this project. TC reported that the website is to be revamped with links to guidelines and more information on benefits to membership. The LaproTrainer boxes will also be available via the website. Any suggestions for the website can be forwarded to Atia Khan.

10. Portfolio committee reports:

Industry relations & meetings:

No report was submitted.

Laparoscopic Training:

This report was presented by Saikat Banerjee.

SBa congratulated the five successful candidates for the two-year Laparoscopy ATSM. SBa reported that the LaproTrainer boxes will be available soon; a £300 deposit will be required in addition to a £200 payment.

Guidelines/ Robotics:

This report was presented by Moiad Alazzam.

MA reported that he is working on a guideline for the management of endometrial hyperplasia in premenopausal women and a jointly with the BGCS. MA requested members to forward suggestions to Atia Khan.

Hysteroscopy:

This report was presented by Stephen Burrell.

SBU reported that the new Best Practice Tariffs are now coming into effect. They will promote clinically- effective and cost effective treatments. SBU plans to work with HL and MEC on staffing levels in nurse led clinics.

KP thanked SBU for his hard and successful work towards the Best Practise Tariffs.

KP also thanked Justin Clark, chair of CSG, for his work with menstrual disorders.

Nurse & Paramedic:

This report was presented by Helen Ludkin.

HL reported that the 14th Nurse Hysteroscopy course ran last year and the GP course also ran in tandem. The IUS module is now incorporated into the NH module. Dates for ablation and Versapoint modules are to be confirmed once sufficient numbers register. The University of Bradford had undertaken organisation and hosting of all the courses. Staffing levels is a big concern in nurse led clinics and HL will work with MEC and SBU. A Letter of support for the pay grade will be available on the BSGE website. HL will be stepping down after 6 years as chair of Nurse & Paramedic portfolio.

KP thanked HL for her work on the BSGE Council and for many years.

Training:

No report submitted.

Future meetings:

Joint BSGE/RCOG meeting- Laparoscopic Surgery, 17 & 18 September 2012

Joint BSGE/RCOG meeting- Intermediate/ Advanced Hysteroscopy, 3 & 4 December 2012

BSGE ASM 2013- 11 & 12 April 2013.

11. AOB:

No other business.